

Ordinance 10

Delegation of Powers to Chairs of Committees

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Delegation of Powers to Chairs of Committees

1. The Chairs of the Council, the Senate and each Committee thereof are hereby authorised to decide urgent matters on behalf of the body which they chair.
2. For the purposes of this Ordinance, 'urgent matters' shall be deemed to constitute:
 - a) matters relating to the detailed implementation of issues and policies already determined by the body concerned; or
 - b) the conduct of routine, non-controversial business, or
 - c) matters in respect of which delay would be liable to create undue difficulty and/or prejudice the interests of the University.
3. Any executive action taken by a Chair under the terms of this Ordinance shall be reported verbally or in writing to the next scheduled meeting of the body concerned. The executive action reported should be noted in the minutes of that meeting.
4. Before taking such executive action, the Chair may consult informally with such members of their Committee as they deem appropriate.
5. Any Chair who considers that an urgent matter referred for executive decision merits consideration by the body concerned shall have the power to convene a special meeting of the body to consider that specific matter. Any such special meeting shall take place, either in person or virtually, within 7 days of the Chair deciding to convene the meeting, irrespective of the provisions of any relevant Standing Orders of that body which shall be deemed to be suspended to permit the meeting to take place.